

# Settling in Plan

I understand how difficult it is for parents to leave their child/ren with a childminder and return to work. I will therefore work with you to ensure your child/ren is/are settled and that you are happy with the care that I am to provide.

To help your child/ren to become familiar with myself and my setting, I recommend that your child/ren attends a few short sessions prior to the commencement of the childminding place.

Please, note settling in sessions are only available when a contract has been signed.

Days and of these sessions need to be arranged in advance to suit your needs and my availability.

## First week

Day One	Up to 2 Hours	Morning	Free
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*You may stay with your child for 15 mins, but please remember that normal routines/activities will be taking place.*

Day Two	Up to 2 Hours	Afternoon	Pay
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*The aim of this session is reassure your child/ren that you will return to collect him/her/them. Therefore after 15 min, please leave Kissing your child/ren Good Bye, saying That you will be back to collect him/her/them.*

## Second week

Day Three	Whole Morning	Free
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**No Parents.**

Day Four	Whole Afternoon	Pay
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**No Parents.**

Please note, those sessions will be arranged accordingly to the hours which will be agreed on our contract hours.

Some parents find it helpful to call me during the day to find out how their child/ren is/are. I am happy to take your calls, but I am sometimes not able to talk for long, or even to answer the telephone if I am attending to a child's personal needs, for example changing a nappy. So please do not panic if you call and there is no answer. I will return your call as soon as I can.

If you have any concerns regarding this plan, please discuss this them with me.